



CITY OF BANGOR
PARKS & RECREATION

2020 Summer Camp Opening Plan

Program Dates: Monday – Friday, June 29th – August 21st

Program Times: 7:00AM – 5:30PM

Program Location: Bangor Parks & Recreation

647 Main Street

Bangor, ME 04401

Program Grades: Kindergarten – 6th Grade

- Kindergarten & 1st Grade specific areas will consist of the Den & Art Room, located on the 1st floor
- 2nd – 4th Grade specific areas will consist of the Loft & Attic, located on the 3rd floor
- 5th – 6th Grade specific areas will consist of the Kenduskeag Room, located on the main floor

Program Numbers: Total 75

- 20 spots reserved for Kindergarten & 1st Grade
- 35 spots reserved for 2nd – 4th Grade
- 20 spots reserved for 5th – 6th Grade

Program Staffing: Total 11 Per Day

- 3 Staff for 20 Kindergarten & 1st Grade
- 4 Staff for 35 2nd – 4th Grade
- 2 Staff for 20 5th – 6th Grade
- 2 Staff for Morning Check-In & Cleaning

Camp Precautions & Procedures for Children

- **Social Distancing at Camp**
 - **Small groups** of no more than 20-25 children will be enforced when able to reduce additional spread of germs, especially during all indoor times such as changing times, bathroom breaks, etc.
 - **Social Distancing** will be enforced during down times (in line, transition times, snack/lunch times, arts & craft times and sitting/quiet activities).
- **Sign-In/Sign-Out procedures** will be done at the parent's car-side only. Traffic will be asked to enter on the Main Street entrance only and drive around to the designated pick-up/drop-off area (near the gym doors in the Farm Road parking lot). Staff will be stationed in the parking lot between the hours of 7:00AM – 8:45AM and 4:00PM – 5:30PM. Any parent pick-ups or drop-offs outside of those hours will need to be arranged by calling the program cell phone and a staff member will meet them in the designated area pick-up/drop-off area. Parents will be asked to remain in the car and a staff member will take the child's temperature at the car-side before accepting them into the program or building. If a child has a temperature of 100.4°F, they will be asked to leave and not return to the program until they have been temperature free for 24 hours with no medication.

➤ **Illnesses and Illness Precautions:**

- Temperatures of children will be taken and logged upon their arrival at camp, at the parent's car-side to ensure privacy and that no child with a temperature of 100.4°F or greater will be accepted into the program. A child is allowed to return to the program after 24 hours of being fever-free without medication.
- Any children with visible signs of illness (persistent cough, sore or scratchy throat, loss of taste or smell, fever, etc.) will be sent home immediately. Until they are able to be picked up from the program, they will be kept with a staff member in the designated sick area (chairs in the gym by the Farm Road parking lot doors, next to storage closets) as to not contaminate other program participants.
- Any child being sent home for any signs of illness will be asked to wear a mask until they are picked up.
- Parents will be requested not to transport their children to or from camp if they are feeling ill.
- Children will be asked to wash their hands frequently throughout the day and at set times which include but are not limited to: before and after each meal time, after hands-on activities or activities with shared equipment, anytime a child sneezes/coughs.
- If it is noted that a child has been absent from the program for a total of 3 days without notification from the parent, a staff member will reach out to that family regarding the child's whereabouts.

➤ **Equipment & Supplies:**

- Each camp group will have their own sports equipment that will be theirs to use only.
- Each group will be responsible for sanitization of their equipment after each use.
- Each child will be supplied with their own pencil case to hold craft & art equipment and supplies for their own personal use within the program.

➤ **Swimming** for all groups will be held at times separate from public swim times to reduce contamination. All swim times will have a break in between groups to allow for proper cleaning of frequently touched surfaces.

- Kindergarten & 1st Grade group will swim in the zero-entry area of Pancoe Pool on Mondays, Wednesdays & Fridays from 11:45AM – 12:45PM.
- 2nd – 4th Grade group will swim at Pancoe Pool on Mondays, Wednesdays & Fridays from 10:30AM – 11:30AM.
- 5th – 6th Grade group will swim in the waterslide and parallel 5-foot area of Pancoe Pool on Mondays, Wednesdays & Fridays from 11:45AM – 12:45PM.

➤ **Field Trips**

- Camps will not be attending field trips this summer. Instead, special events and shows will be held at Parks & Recreation which groups will attend separately or together with social distancing.

➤ **Busing:**

- Seating Max: 1 child per seat
- Groups will be sat separately from one another if sharing a bus.
- Bus will be sanitized before arriving to pick up children by the bus driver/bus company.
- Once bus arrives at the location and children exit, the bus seats will be wiped down/sanitized by the bus driver.
- Children will be asked to sit in their same seat on the way back to camp and the bus will be sanitized after it is returned to the bus company. A staff member will have a seating chart to ensure children do not switch or share seats.

- Children will be expected to wear masks of face coverings while on the bus to avoid contamination of others in close contact.

Camp Precautions & Procedures for Staff

- **Reusable/Washable Masks** or face coverings will be provided to all staff members. Masks or face coverings should be worn during times when social distancing is not possible; for example: sun screening times, when applying first aid, during bus times, during check-in & check-out, while attending a child being sent home for illness, etc. Other times will be at the discretion of the staff. Disposable masks and face coverings will be stored in the first aid supplies for times when face coverings become compromised or forgotten.
- **Additional PPE** will be available for staff who request it.
- **Temperatures** of staff will be taken upon arrival and logged daily.
- **Additional cleaning**
 - Sanitization of all equipment after each use including sports equipment, craft supplies, etc. Each group will keep and maintain their own equipment.
 - Restrooms will be sanitized after group handwashing/changing/bathroom break times as well as at the end of the day. All frequently touched surfaces will be sanitized during these times, which include but are not limited to:
 - Sink & Toilet Handles
 - Restroom partition door handles
 - Toilet paper, paper towel and soap dispensers
 - Door Handles & Crash Bars
 - Hand Railings
 - Refrigerator & Microwave Handles
 - A list of all frequently touch surfaces to be cleaned will be kept in the staff room for the staff member in-charge of cleaning each day.

Camp Closing Procedures In Case of Infection

- It will be the expectation of all parents to relay information regarding children who show signs of illness to Bangor Parks & Recreation Staff immediately.
- If it is found that a child/parent/staff member of a group is asked to be tested for COVID-19, the entirety of the group will close immediately upon the receipt of the information. The group will remain closed until that child/parent/staff member receives the result.
 - If the result is negative, that group will re-open immediately.
 - If the result is positive, that group activities and interactions will be accessed by a public health official to determine how long the group will be unable to meet for. All staff and children alike will be asked to get tested within that time. During the closing, all group equipment and play areas will be sanitized. If staff and children do not show any symptoms or receive negative tests after the allotted period, they will be allowed to return to camp.

**Please view this as a live document that will adjust to updated guidelines and recommendations as needed to preserve the safety of all involved staff/children and families alike.*